



## Production Assistant / Intern Job Description

*To partner with our current staff-team in order to connect, equip, and send God's people.*

### Education Requirements – High School or College

### Qualifications and Expectations:

- Profess and demonstrate a passionate and deep faith in Jesus Christ
- Have a heart to see people connected, equipped, and sent.
- Technical skills or interest in audio, video and lighting
- Be skilled in mixing audio
- Teachable, self motivated and able to work independently and efficiently
- Commitment to personal spiritual growth and healthy lifestyle
- Heart and Soul member of Connection Church

### Responsibilities:

- Reports directly to Creative Director
- Prepare production elements for worship gatherings, events, and rentals.
- Setup and produce weekly podcast needs for the church
- Schedule production volunteers
- Serve in various capacities for College Nights, Student Rally Nights and Sunday Mornings as determined by Creative Director
- Help implement any set design changes, backstage organization, and gear maintenance as determined by Creative Director
- Assist in training new volunteers within the production team.
- Complete various training courses directed by the Creative Director

### Hours Required:

- 20 hours/week